



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

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Information Bulletin No. **CA-2005-039**

To: All Employees

From: DSD, Support Services Division

Subject: Notice of New Regulations for Compensatory Time for Travel

The purpose of this Information Bulletin is to inform you about the new OPM regulations for compensatory time for travel. The interim regulations became effective on January 28, 2005. A copy of the OPM memorandum can be found at the following web site: <http://web.nc.blm.gov/nhrmc/temp/CPM%202005-03.pdf>. DOI will issue the Department's policy on the new regulation in the near future.

What does this mean to you? FLSA exempt employees who previously could not be compensated for time spent while on travel outside the normal duty hours, can now be compensated.

Payroll has established two new pay codes to be used for this purpose:

- pay code 046 for Travel Compensatory Time-Earned
- pay code 047 for Travel Compensatory Time-Used

This new regulation generally does not affect non-exempt employees as this travel has always been compensable through overtime or compensatory time.

Please remember that you will need your supervisor's approval before comp time can be earned, and it must be used within 26 pay periods or it will be forfeited.

If you have any questions regarding the new regulations, please contact Angie Dailly at (916) 978-4496.

Signed by:
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